

B. K. Birla College (Empowered Autonomous Status), Kalyan
Department of Management Studies
FAQs for admission to UG Programs (A.Y. 2025-26)

◇ **Institutional Overview**

1. Is B. K. Birla College a government or private institution?

B. K. Birla College is a **privately managed educational institution** affiliated with the **University of Mumbai**. It has been granted the status of an **Empowered Autonomous College**.

◇ **Program Information**

2. What is the duration of the undergraduate professional programs?

All undergraduate programs under the Department of Management Studies are **full-time, three-year degree programs**.

3. Which professional programs are offered by the Department of Management Studies?

The department offers a wide range of industry-oriented undergraduate programs, including:

- Bachelor of Management Studies (BMS)
- Bachelor of Business Administration (BBA)
- B. Com in Management Studies
- B. Com in Retail Management
- B. Com in Accounting & Finance
- B. Com in Banking & Insurance
- B. Com in Financial Management
- B. Voc. in Business Management and Entrepreneurial Development (BMED)
- B. Voc. in Financial Market & Trading Operations (FMTO)

4. Who is eligible to apply?

Students from **Commerce, Arts, or Science** backgrounds who have successfully completed their HSC (10+2) or equivalent are eligible to apply, subject to program-specific eligibility criteria.

◇ **Admission Process**

5. What is the procedure to apply for admission?

Admission involves a **two-step process**:

1. **University Registration:** Visit the University of Mumbai's official portal at <https://mumoa.digitaluniversity.ac> and register by selecting *B. K. Birla College (Autonomous)* and the desired course.
2. **College Application:** Complete the online application form on the college website: <https://bkbck.edu.in>

6. Is an entrance examination required for any of the programs?

Yes. Candidates applying for **BMS and BBA** must appear for the **MH-CET** (Maharashtra Common Entrance Test), which is mandatory for admission to these programs.

7. Can a student apply for multiple courses simultaneously?

Yes, applicants may apply for multiple programs. However, a **separate application form** must be submitted for each course.

8. Are in-house students given preference during admission?

No. Being **professional programs**, all admissions are based purely on **academic merit**, and there is **no reserved quota** for in-house students.

9. What is the intake capacity and reservation policy?

Each division admits a maximum of **60 students**. The reservation policy is implemented strictly in accordance with the **Government of Maharashtra's directives**.

11. What documents are required at the time of admission?

Applicants are required to submit the following:

- SSC & HSC (10th & 12th) Mark Sheets
- MH-CET Scorecard (if applicable)
- Leaving Certificate
- Caste Certificate (if applicable)
- EWS Certificate (if applicable)
- Income Certificate (if applicable)
- Domicile Certificate (if applicable)
- Scanned photocopy of Signature
- Academic Bank of Credits ID
- Aadhaar Card
- Passport-sized photographs
- Any other documents specified in the college prospectus

◇ **Academic Environment**

12. What is the medium of instruction for these programs?

All professional programs are delivered in the **English language**.

13. Is class attendance mandatory?

Yes, students must maintain a **minimum attendance of 75%** in each subject, as per **University of Mumbai Ordinance O.6086**.

14. Is there a prescribed dress code or uniform?

There is **no formal uniform**; however, students are expected to maintain **professional and appropriate attire**, especially during official events and presentations.

15. Are these programs structured with practical components?

Yes. The curriculum includes **project work, case studies, presentations, and industry-based assignments**, promoting hands-on learning and real-world application of concepts.

16. Will students gain exposure to industry and corporate practices?

Yes. The programs feature **guest lectures, industrial visits, seminars, and mentorship from industry professionals** to bridge the gap between academics and industry.

◇ Career Development

17. Does the college support placements and career services?

Yes. The **Placement and Career Guidance Cell** assists students through:

- Resume-building workshops
- Aptitude training sessions
- Mock interviews
- Campus placement drives
- Industry interactions and mentorship

18. Are internships integrated into the academic experience?

Yes. Students are actively encouraged to pursue **internships**, especially during academic breaks. The placement cell provides guidance in securing internships in reputed organizations.

19. Are students encouraged to participate in co-curricular and extracurricular activities?

Absolutely. The department promotes overall development through active participation in:

- NSS and NCC
- Sports
- Rotaract Club
- STEP UP and Student Development Programs
- Intercollegiate competitions
- Research conferences and cultural festivals

20. Are there opportunities for leadership and event management?

Yes. Students are provided platforms to take on **leadership roles** by participating in organizing committees, academic clubs, and college-level events, fostering leadership and teamwork skills.

◇ Fees & Financial Aid

21. What is the fee structure for these programs?

The detailed program-wise fee structure is outlined in the **college prospectus**, available on the college website.

22. Are there scholarships or financial aid options available?

Yes. Eligible students may apply for **government scholarships**, and the college offers guidance on various **financial aid and sponsorship schemes**.

◇ Infrastructure & Facilities

23. Is hostel accommodation available on campus?

Currently, the college **does not offer hostel facilities**. Students may seek private accommodation near the campus.